When telephoning, please ask for: Allen Graham Telephone no: 0115 9148349

Email: agraham@rushcliffe.gov.uk

Our Reference : Your Reference :

Date: 16 May 2018



Rushcliffe Community Contact Centre

Rectory Road West Bridgford Nottingham NG2 6BU

Cllr Alistair MacInnes Cllr Rod Jones Cllr Sue Mallender Cllr George Davidson

Cllr Simon Robinson

Dear Councillor,

Re: Appointment to the role of Monitoring Officer

Following on from the agreement at full Council on 7th December 2017 for the mentoring and supporting of Julian Crowle, Solicitor, in order for him to assume the role of the Council's Monitoring Officer.

The recommendation was that this appointment would be based on written confirmation by Glen O'Connell the interim Monitoring Officer as to his satisfaction that Julian Crowle meets the standards required to fulfil this role.

I am pleased to report that Glen O'Connell has endorsed Julian's capabilities to assume this role and I am in the process of confirming this with Julian, please see below a copy of the e-mail confirmation I have received from Glen.

In accordance with the recommendation, Julian will commence in the role on 1 June 2018.

I am sure you will also wish to thank Glen for the work he has completed for the Council during his time here.

Yours sincerely,

In person

Monday to Friday 8.30am - 5pm First Saturday of each month 9am - 1pm

By telephone Monday to Friday 8.30am - 5pm

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Allen Graham Chief Executive

By e- mail

Dear Allen

In accordance with the decision of Council on 7 December 2017, I am writing to you to confirm that, since that meeting, I have involved Julian Crowle extensively in all aspects of my work as Monitoring Officer and am completely satisfied that he meets the standards required to fulfil the role of the Borough Council's Monitoring Officer. I understand, from Juli, that the leaders of the political groups will now be advised of this.

Glen O'Connell Interim Monitoring Officer Rushcliffe Borough Council